

How do I set up an Open Group in Mahara?

Tutor guide

This Quick Guide describes how to set up an open group in Mahara that students can join so they can copy templates and receive communication within the group.

Because the Group is **Open** students will be able to search and join.

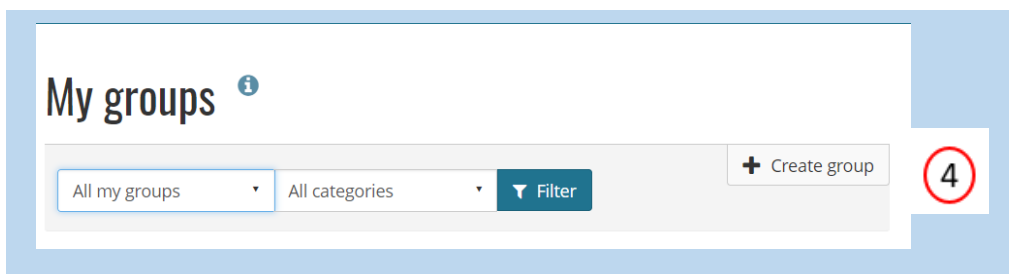
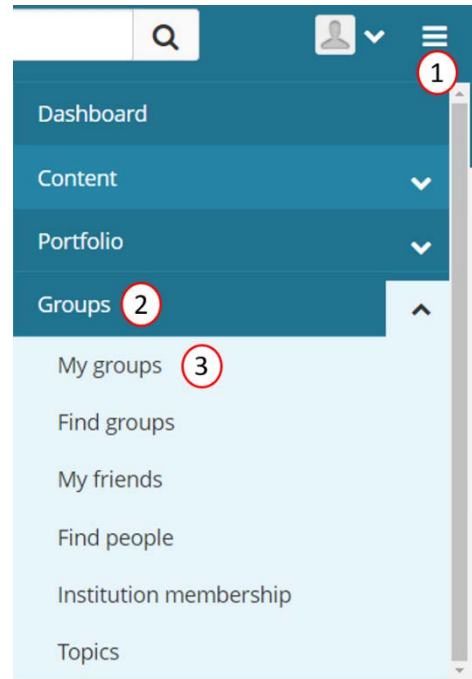
Login to Moodle and click on the Mahara link.



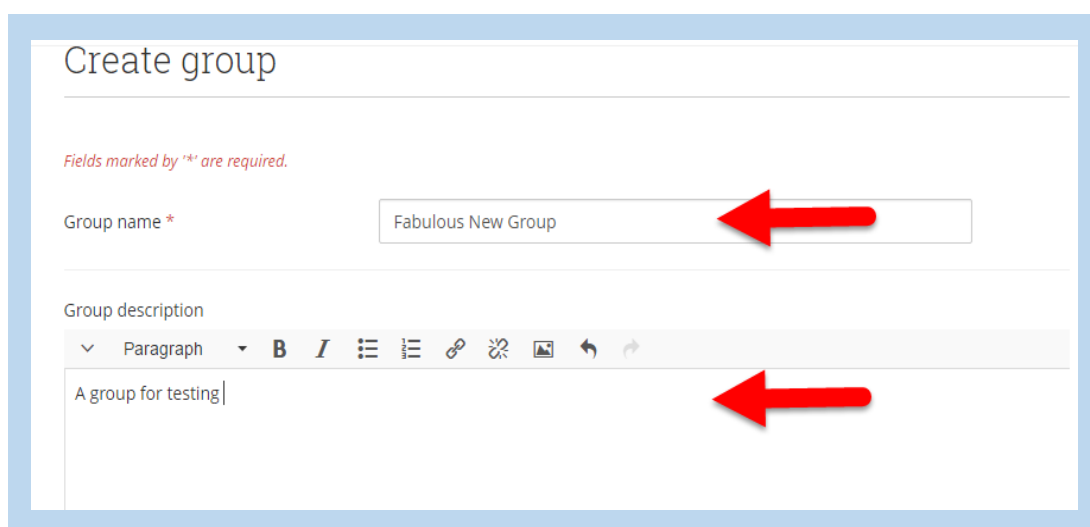
1. Click on the Burger menu
2. Choose: Groups
3. Select: My Groups

In My Groups

4. Click: Create Group



5. Name your group
6. Describe your group

A screenshot of the 'Create group' form in Mahara. The form has a title 'Create group' and a note 'Fields marked by * are required.' Below this, there is a 'Group name' field with the text 'Fabulous New Group' and a red arrow pointing to it. Below the name field is a 'Group description' field with a rich text editor toolbar and the text 'A group for testing' and a red arrow pointing to it.

7. Scroll down to check Settings

Membership

Open ☐ Yes ☒

Users can join the group without approval from group administrators.

If you want students to only be able copy content and **NOT** make changes:
Set create and edit to: Group administrators

Content

Create and edit

Roles with permission to create and edit group pages, journals and files.

8. After general, click: Save group

Save group

Cancel



You will now return to the home page for your group, where you can manage membership, forums and attachments.

Example group

About Members Forums Pages and collections Journals Share Files

Group saved successfully

About | Example group

Edit this page

Settings

Copy

Delete